

Garma

Friday 4 – Monday 7 August, 2017



Garma Exhibitors Stall Applications are now open Applications close: Friday, 12 May 2017

About Garma

Garma is a nationally significant, intimate, spectacular celebration of Yolngu cultural traditions and practices – dance, song, music and art (including presentation, collaborations and sales) – and the annual venue for a major Key Forum on Indigenous issues.

As well as the Key Forum and integrated academic presentations on language and culture, Garma attendees also have the opportunity to watch the daily bunggul and music performances, enjoy art exhibitions and Garma Expo. Garma is a unique combination of education, entertainment, real cultural interaction, exchange and immersion.

The Expo is a devoted area of the Garma site specifically set aside for exhibitors to display their services to the Garma audience, to promote their organisations programs, to a market audience based in the most remote regions of the Top End.

Being onsite for this period will provide exposure for your organisation during a number of significant events including the official opening of Garma 2017 at 4pm on Friday, 4 August as many dignitaries will be in attendance. This is an excellent opportunity for expo participants to display new projects or introduce new concepts to a bush & largely indigenous audience.

General Exhibitors Information

All exhibitors must be registered attendees of Garma. In accordance with our terms and conditions, only one person is required to register a stall site. Should your organisation

requires additional staff to manage the stall over the period, it is essential that they register and pay individually. Therefore each of your staff should present at the ticketing office, with individual tickets to Garma.

As a non-commercial event, Garma expo stall holders are restricted from sales or trade activity. Rather stall holders are to display & market their organisation in a non-profitmaking manner.

Think of ways of enticing the audience at Garma to come to your stand promotional giveaways, use of celebrities, interactive display etc. Align your stall's message to coincide with this year's Garma theme: TBA.

You may bring your own equipment, however the Yothu Yindi Foundation takes no responsibility for loss or damage. The expo site is not secure, the expo shelters have no structured walls unless specifically ordered.

A list of expo stallholders will be featured in our program booklet each year. Should you secure a stall of your own, you will be required to provide us with similar details so we can encourage guests to visit you. Please refer to the 2016 expo event program on our website as an example of what our participants can expect in 2017.

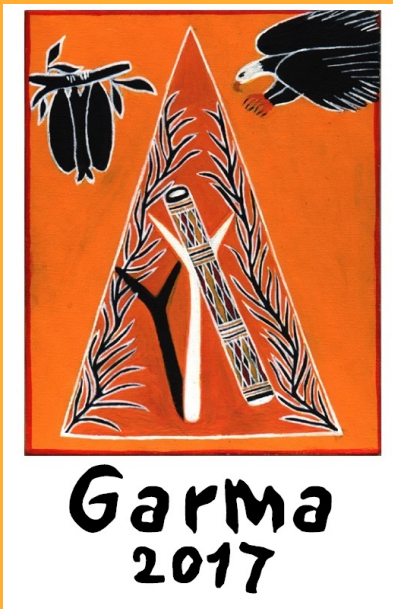
Exhibition stall registration prices are as below, please note each registration includes the ticket price for one staff member. Additional staff will be required to purchase individual event tickets.

| Exhibition Stall Registration | Access | Price P/P | +GST |
|---|---|------------------|-------------|
| EXHIBITION STALL 3M X 3M WITHOUT ELECTRICITY COMMUNITY/NOT FOR PROFIT ORGANISATIONS | ALL AREAS, INCLUDES TICKET FOR 1 STAFF MEMBER. STALL FURNITURE: 4 WALLS, 2 TABLES AND 2 CHAIRS | \$2,220.00 | \$2,442.00 |
| EXHIBITION STALL 3M X 3M WITHOUT ELECTRICITY INDUSTRY & GOVERNMENT ORGANISATIONS | ALL AREAS, INCLUDES TICKET FOR 1 STAFF MEMBER. STALL FURNITURE: 4 WALLS, 2 TABLES AND 2 CHAIRS | \$2,720.00 | \$2,992.00 |
| EXHIBITION STALL 3M X 3M WITH ELECTRICITY COMMUNITY/NOT FOR PROFIT ORGANISATIONS | ALL AREAS, INCLUDES TICKET FOR 1 STAFF MEMBER. STALL FURNITURE: 4 WALLS, 2 TABLES AND 2 CHAIRS | \$2,320.00 | \$2,552.00 |
| EXHIBITION STALL 3M X 3M WITH ELECTRICITY INDUSTRY & GOVERNMENT ORGANISATIONS | ALL AREAS, INCLUDES TICKET FOR 1 STAFF MEMBER. STALL FURNITURE: 4 WALLS, 2 TABLES AND 2 CHAIRS | \$2,820.00 | \$3,102.00 |

If you would like to apply to hold an exhibition stall at Garma 2017, please download and return the completed application form to admin@garmafestival.com.au, before Friday, 12 May 2017.

For further information, please contact the Yothu Yindi Foundation:

Phone: 08 8945 5055
Email: admin@garmafestival.com.au
Postal Address: PO Box 42119, Casuarina NT 0811



Exhibitors Application Form

Please read, complete and this form by email to: admin@garmafestival.com.au

Garma staff will instruct you on how to proceed with the payment and confirmation of your organisations expo stall.

1. Contact Information

Organisation:

Last Name:

First Name:

Email:

Phone Number:

Mobile:

Website:

Service and Product Description:

2. Insurance

Please attach a copy of your Public Liability Insurance (\$10,000,000) covering date **4 - 7 August 2017**.

Public Liability Insurance Attached:

Yes

No, please note your application won't be accepted until a copy is provided.

GARMA EXHIBITORS TERMS AND CONDITIONS

Application

Each application is reviewed and assessed by the Yothu Yindi Foundation (YYF); all applications will be assessed fairly and determined by the information that you supply and overall product mix. YYF reserves the right to accept or reject any application. Unsuccessful or late applications will be considered if sites are available.

Noted: Initial_____

Site Allocation

Each exhibitor will be pre-allocated a site and you will be informed of your site number on arrival.

Noted: Initial_____

Registration

According to our terms and conditions, only one stall holder staff permit is included when you register a stall site. Should your corporation require additional staff to manage the stall over the period, it is essential that you register and pay for the individual tickets for your staff.

Noted: Initial_____

Accommodation and Meals

The cost of a stall includes onsite tent and 3 meals per day for one person from lunchtime Thursday, 3 August until breakfast Tuesday, 8 August 2017.

Noted: Initial_____

Vehicle Access and Parking

Exhibitors will have vehicle access to the expo area while they are setting up on Thursday, 3 August from 10am to 3pm and packing down on Monday, 7 August from 1pm to 3pm.

There will be no vehicle access within the event site outside of the above times.

Adequate parking spaces will be provided immediately outside of the venue.

Noted: Initial_____

Set up, Trading and Breakdown Time

- Exhibitor's access to designated site from 10am to 3pm on Thursday, 3 August 2017 for stall set up purposes.

No vehicle access to the site after 3pm.

On arrival you will meet the Garma team Expo Coordinator or representative, identify your stall, store your material safely onsite and be ready to exhibit the next morning. Limited secure storage space will be provided to stall holders.

- Exhibitors will need to set up and be ready to exhibit in the expo area by 12 noon on Friday, 4 August 2017.

This is essential for work health & safety reasons:

- Pack down of stalls between 1pm - 3pm on Monday, 7 August 2017, not before or after.

- All exhibitors will need to be packed up by 3pm Monday, 7 August 2017.

- For WH&S reasons all exhibits need to be completely set up onsite from 12pm Friday, 4 August through to 1pm on Monday, 7 August 2017.

All Exhibitors will be required to exhibit from:

- 12pm to 6pm on Friday, 4 August 2017

- 9am to 4pm on Saturday, 5 August 2017

- 9am to 4pm on Sunday, 6 August 2017

- 9am to 1pm on Monday, 7 August 2017

Noted: Initial_____

Power

Due to the nature of the event and where it is being held, sites are powered by generators. Please complete your power requirements on the application form. Please be aware that each stand is restricted to one power board equalling 6 power outlets in total.

Noted: Initial_____

Telephone and Internet

Telephone and Internet coverage is very limited. We encourage stall holders not to rely on transmitting technology.

Noted: Initial_____

Waste

There will be scheduled rubbish and waste collection. All stall holders must keep their stall area clean and tidy at all times.

Noted: Initial_____

Security

There will be limited onsite security roaming the festival at night. YYF will take no responsibility for lost or damaged equipment on site. The expo stands are not secure, so please lock valuable in your car or secured storage area.

Noted: Initial_____

Work Health and Safety

All exhibitor sites and staff are required to abide by the festivals WH&S policies and procedures relevant to the exhibitor site. The expo coordinator will brief you on the WH&S policy and will inspect stalls to ensure they comply.

Noted: Initial_____

On Site Demonstrations

In the lead up to Garma you will be contacted by the Garma team and given the opportunity to lock in a time slot for a scheduled demonstration or presentation. This schedule will be published in the official Garma Program. Those who register after the programme goes to print may forfeit this opportunity.

Noted: Initial_____

In case of an Emergency

Please allow all directions from the designated chief warden on site. Police and Ambulance will be notified of the event and First Aid officers will be available on site 24 hours.

Noted: Initial_____

Release and Indemnities

To the extent permitted by law, the exhibitor excludes, releases and forever discharges YYF and its personnel from all liability for claims, loss, damage, costs or expenses (whether arising under statute, from negligence, personal injury, death, property damage, infringement of third party rights or otherwise) arising from or connected with the festival.

YYF and its personnel shall not be responsible for acts, omission or defaults of the exhibitor or its personnel and shall not be liable for any claim, loss, damage, cost or expense (whether arising from negligence, personal injury, death, property damage or infringement of third party rights or otherwise) arising from any act, matter or thing done, or permitted or omitted to be done, by the exhibitor or its personnel pursuant to or in connection with this agreement.

The exhibitor hereby indemnifies and shall keep indemnified YYF and its personnel against all such claim, loss, liability, damage, cost or expense which may be incurred or sustained by YYF or its personnel arising from the exhibitor's acts and omissions.

Noted: Initial_____

Damage to Property

The exhibitor shall be solely liable for any loss or damage caused by or during the construction, establishment, operation, dismantling, removal or transportation to, from, about or within the site of any materials, plant, equipment or motor vehicles by or on behalf of the exhibitor.

The exhibitor shall notify YYF immediately of any loss or damage to property within the site and caused by the exhibitor or its personnel and the exhibitor shall, unless otherwise notified by the promoter, repair, rectify or reinstate any such loss or damage immediately upon its occurrence so that the damaged property is repaired, rectified to its pre-existing condition.

All repair, rectification or restitution work shall be carried out by the stall holder in strict accordance with the direction of the Yothu Yindi Foundation.

Noted: Initial_____

Payment

On notification of your application being successful you will be issued with instructions on how to pay for your expo stall.

Payment must be finalised by Friday, 10 June 2016 to ensure equipment availability and meet freight deadlines.

Noted: Initial_____

Cancellation

If the Exhibitor gives YYF written notice by Friday, 2 June 2017 that it wishes to cancel its stall, YYF will refund 50% of the fee and the balance will be held. The full Exhibitor fee will be held if cancellation is given after Friday, 2 June 2017.

YYF will not be liable to the Exhibitor for any compensation on the grounds of loss or profits or otherwise in respect of such cancellation or postponement.

Noted: Initial_____

General

If YYF considers that the Exhibitor is in breach of any of these terms and conditions (including where the Exhibitor has provided misleading information in its application form or does not occupy the Site during the full period specified) YYF may terminate this contract by giving the Exhibitor written or verbal notice, and without limiting the rights of YYF or the Exhibitor's liability, YYF may re-allocate the Site and retain any money paid by the Exhibitor in relation to the Event.

The Exhibitor agrees to abide by any reasonable directions given by YYF representatives or legal authority during the festival.

The timeframes in these terms and conditions are subject to change. The Yothu Yindi Foundation will ensure all registered stall holder receive sufficient notice should this occur.

Noted: Initial_____

By signing this form, I declare that the information provided is true and accurate.

Signature:

Print Name:

Date:

For further information, please contact the Yothu Yindi Foundation:

Phone: 08 8945 5055

Email: admin@garmafestival.com.au

Postal address: PO Box 42119, Casuarina NT 0811